

Minutes of the Full Council meeting of Boynton Parish Council held on 20th July 2026 at 7:30pm

Present Councillors Kalesnikovs (Chair), Stubbings, Walsh, Rowbottom, Emms & Underwood-Petch, Richard Westgarth (Parish Clerk) and one member of the public.

1. **NOTICE OF MEETING** – It was **RESOLVED** that public notice of the meeting had been given in accordance with schedule 12para(10)2(b) of the Local Government Act 1972. 27/26

2. **APOLOGIES FOR ABSENCE** – had been received from ERYC Councilor Bowtell.

3. **DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATION** - None

4. **PUBLIC QUESTION TIME** – The resident raised concerns regarding road safety on the B1253 adjacent to Easton Meadows, citing increased traffic volumes, particularly HGV movements, vehicle speeds on the 60 mph section of road, and the potential impact on the safety of residents and visitors.

Response – The resident was advised that highway matters fall within the remit of East Riding of Yorkshire Council and was encouraged to raise the concerns with the Highway Authority. The Council thanked the resident for attending and bringing the matter to its attention.

5. **EXTERNAL REPORTS** - None

6. **MINUTES** – it was **RESOLVED** the minutes of the Annual and Ordinary Parish meetings held on 13th May 2026 be approved as a true record and signed by the chair. 28/26

7. **CLERKS REPORT** - The Clerk reported that the Unity Bank account had been updated, with the Administrator role still pending. A Policy Review Register had been created (which was circulated prior to the meeting), AGAR documents published, website accessibility improved, the investment mandate updated and accounts spreadsheet set up for 2026/27.

Members noted that the budget may require review due to salary and HMRC increases, previous staffing costs, and the outcome of the grant application. Potential additional provision of £350 for Payroll/Allowances and £600 for Grants was highlighted.

The Clerk advised that the approved budget has now been published following an Internal Auditor recommendation. The Clerk advised that clarification was required as to whether the Council had previously approved the use of reserves to balance the budget.

8. **POLICIES & COUNCILLOR TRAINING** – After discussion it was **RESOLVED** to adopt the following policies:
- a. **Website Accessibility Statement (25)**
 - b. **Council Meeting Recording Policy (26)**
 - c. **Vexatious Complaints & Requests Policy (29)**
 - d. **Health & Safety (04)**
 - e. **Complaints Policy (18)**
 - f. **ICT Policy (24)**

A review of training needs was deferred.

29/26

9. **PLANNING APPLICATIONS** – The following were reviewed:
- **28/01/2026 - DC/2001/T9Z7O4BJ0KR04** - Land South And West Of Mill Lane Water Treatment Works Mill Lane YO16 7NY – 96 dwellings. No response submitted.
 - **22/05/2026 - 26/01196/PLF** - Byre Cottage / Smithy Cottage / 12 Main Street, YO16 4XU. Granted.

- **12/06/2026 - 26/01208/STPLF** - Land North Of Easton Road Bridlington East Riding Of Yorkshire YO16 4DB. No response submitted.

10. INTERNAL AUDIT ACTION PLAN & APPOINTMENT (2026/27) - The Clerk reported on the quote for 2026/27, Internal Audit Action Plan and the recommendations of the Internal Auditor, previously circulated, and outlined progress made against the identified actions. The Council noted the report and recorded its appreciation for the work undertaken in implementing the Action Plan and progressing the audit recommendations.

RESOLVED: To approve the Internal Audit Action Plan and accept the quote of £125 plus VAT from Elkerlodge Services Ltd.

30/26

11. GRANT APPLICATION – Following discussion, the Council considered a grant application from St Andrew's Church, which had been circulated prior to the meeting. Following discussion, it was agreed to defer consideration of the application until the next meeting to allow a review of the Council's budget, noting that the grants budget for 2026/27 had been fully allocated.

RESOLVED: To defer consideration of the grant application until the next meeting pending a review of the Council's budget.

31/26

12. FINANCE

- **Schedule of Receipts and Payments (April to June 2026), Budget Summary and Bank Reconciliation to 30 June 2026** – The Council considered the Schedule of Receipts and Payments, Budget Summary and Bank Reconciliation for the period ending 30 June 2026, which had been previously circulated to Members. Balances held totaled £13,480.27, with receipts of £4,532.05 and payments of £1,385.50.

RESOLVED: To approve the Schedule of Receipts and Payments, Budget Summary and Bank Reconciliation for the period ending 30 June 2026.

32/26

- **Schedule of Payments for July** – the figures were previously circulated to members and it was **RESOLVED that payments of £310.20 could be paid for July 2026.**

33/26

- **Clerk's annualise hours** – The clerks annualized hours sheet was noted and signed by the chair.

- **Schedule of Clerk's monthly salary and expense payments for 2026/27** - The Council considered the report circulated prior to the meeting regarding the Clerk's annualised hours.

RESOLVED: To approve monthly payments to the Clerk of £180.70, with £41.20 payable to HMRC from August 2026 to March 2027. For July 2026, a payment of £242.70 was approved, with £48.60 payable to HMRC, to include backdated allowances for May, June and July 2026.

34/26

13. ITEMS FOR DISCUSSION AT THE NEXT MEETING –The clerk was asked to include a review of the Council budget, progress against the Internal Audit Action Plan and the church grass cutting grant application.

14. TIME, DATE AND LOCATION OF THE NEXT MEETING – 21st September 2026, 7.30pm, Boynton Village Hall.

Meeting closed at 8.50pm.

Signed **Date**