

Minutes for the Annual Meeting of Boynton Parish Council

held on Monday 19th May 2025 at 7.45pm

**Present: Cllr Emms (Vice Chair), Cllr Stubbings, Cllr Underwood-Petch & Ruth Jackman
(Clerk to the Parish Council)**

One member of public

- 1. To receive nominations & to elect a Chair** – Cllr Emms nominated (will take position until Cllr Kalesnikovs return)
- 2. To receive Chair's Declaration of Acceptance of Office** – received from Cllr Emms
- 3. To receive apologies** – received from Cllr Walsh
- 4. To receive proposals & to elect a Vice Chair** – deferred to next meeting
- 5. To receive chair's report** – Sadly, the parish suddenly lost Cllr Peter Kalesnikovs in November, a much loved & hard working member of the community, who is missed by all who knew him. Work has continued with East Riding of Yorkshire Council regarding drainage in the village. The footpath from Bruntons to the school along the main road remains in the plan for East Riding of Yorkshire Council. The speed limit outside the school remains a concern & work is ongoing to try & find a solution to reduce it. New Cllr joined the council in March – Taegann Underwood-Petch
- 6. To agree the 2 members as ERNLLCA representatives** – Cllr Emms (other position deferred)
- 7. To review Personnel Committee members** - agreed as Cllr Emms, Walsh & Stubbings
- 8. To confirm bank signatories** – Cllrs Kalesnikovs, Emms & Stubbings
- 9. To review the following**
 - a. Finance Regulations – Reviewed & adopted updated document
 - b. Standing Orders – Reviewed & adopted updated document
 - c. Code of Conduct – Reviewed no changes made
- 10. To review Asset Register** – Reviewed no changes at present. Cllr Stubbings to check condition of village signs/planters & remove if necessary due to poor condition
- 11. Declaration of Pecuniary or Non-Pecuniary Interest** – none received
- 12. To agree minutes to the meeting held 17th March 2025** – Agreed & Signed by Cllr Emms
- 13. To note the Clerks report** - NS & I savings account – still to close. Lloyds account now closed, transfer to Unity Trust Bank complete. Flooding – Report that Cllrs Stubbings & Walsh completed after meeting with ERYC has been sent to the officer and Ward Cllrs, as yet no responses. Footpath from school to Bruntons – in the 3 year plan. Change in speed limit outside school – nothing to report. Keep clear road markings – to be completed this financial year.

Signed

14. To note correspondence (emailed to Councillors prior to the meeting, not covered by agenda items above) & any actions required – Noted & no actions required

15. Finance

- a. **To examine and sign year ending 24/25 receipts and payments** – Checked, signed by Cllrs Emms & Stubbings
- b. **To examine and sign year ending 24/25 bank reconciliation** – Balance in Lloyds account £9317.47 on 31st March 2025. Checked, signed by Cllrs Emms & Underwood-Petch
- c. **To review the budget spent 24/25** – Reviewed, amount spent 24/25 £3659.95
- d. **To examine and sign payments to date** – Checked, signed by Cllrs Emms & Stubbings
- e. **To approve payments under payment schedule 1 (24-25 Bank charges £4.25 & ERYC salt bin refill £104 & 25-26 ERNLLCA membership £192.51, Openstrike-domain name purchase £30, Elkerlodge Services Ltd-internal audit £115)** – Approved/noted, signed by Cllrs Emms & Stubbings
- f. **To approve Clerks expenses** - £30.35 approved, signed by Cllr Emms & Stubbings
- g. **To receive Internal Auditors report & note any actions required** – received, actions noted
- h. **To agree & sign AGAR annual governance statement section 1** – Agreed, signed by Cllr Emms & Clerk
- i. **To agree & sign AGAR accounting statement section 2** – Agreed, signed by Cllr Emms & Clerk
- j. **To sign notice of exemption statement from PKF Littlejohn** – Signed by Cllr Emms & Clerk
- k. **To note dates of Notice of Public Rights** – Noted as 3rd June to 14th July 2025
- l. **To decide whether to open a 45 Day Notice Account with Hinckley & Rugby Building Society** – Agreed to open 90 day Notice account with Hinckley & Rugby Building Society, form completed with signatories as Clerk, Cllr Emms & Stubbings. Cheque for £5000.00 written to open account

16. To agree meeting dates

21st July, 15th September, 17th November, 19th January 2026, 16th March 2025, 18th May 2026 – All agreed

17. To confirm date of the next meeting and receive any agenda items

21st July

Meeting closed 9.10pm

Signed

Date 21.07.2025

Correspondence (17th March to 10th May 2025)

17 March – The East Riding Design Code

HEY LNRS webinars

HR newsletter from ERNLLCA

3 April – Free Councillor courses from ERNLLCA

ERNLLCA newsletter

7 April – Police newsletter

9 April – Humberside Police – Communities better together event

Meeting of East Riding district committee

Good Councillor Guide to Finance

10 May – Police newsletter

ERNLLCA newsletter

Annual Town & Parish Council Planning liaison meetings 12 & 20 June