

**TO ALL COUNCILLORS**

**YOU ARE HEREBY SUMMONED TO A MEETING OF BOYNTON PARISH COUNCIL**

**To be held on Monday 16<sup>th</sup> September 2024 at 7.30pm**

**At Boynton Village Hall, Main Street**

**THIS IS AN OPEN MEETING AND MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO  
ATTEND**

**IT IS POSSIBLE THAT THIS MEETING MAYBE RECORDED AND/OR FILMED**

**AGENDA**

- 1. Welcome and to receive apologies**
- 2. To receive any Declaration of Pecuniary or Non-Pecuniary Interest**
- 3. To agree minutes to the meeting held Monday 15<sup>th</sup> July 2024**
- 4. Report from Neighbourhood Police Team (work commitments permitting)  
(up to 10 mins)**
- 5. To agree opening the meeting to Ward Councillors and members of the public  
(up to 15 mins)**
- 6. To receive the Clerks report**
- 7. To discuss & agree who will be the Internal Auditor for 24/25, due to current  
one retiring**
- 8. To consider changing bank to Unity (deferred from July meeting)**
- 9. Finance**
  - i. To examine & sign receipts and payments**
  - ii. To examine & sign bank reconciliation**
  - iii. To approve Clerks expenses**
  - iv. To note payments made under payment schedule 2**
- 10. To discuss and agree adoption of the following**
  - i. Grievance Policy**
  - ii. Disciplinary Policy**
  - iii. Complaints Procedure**
- 11. To note correspondence (emailed to Councillors prior to the meeting, not  
covered by agenda items above)**

## 12. To confirm the date of the next meeting and receive any agenda items

Signed

Date: 09.09.2024

*R Jackman*

*Clerk to the Parish Council*

**Correspondence** (15 July to 9<sup>th</sup> September) emailed to Councillors

15 July – Stamford Bridge

15 July – ERNLLCA training opportunities

17 July – New PCSO details

17 July – ERNLLCA newsletter

9 August – Save the date, Town & Parish Council network events

9 August – ERNLLCA training roundup

9 August – ERNLLCA listed building, conservation area etc planning training

9 August – Town & Parish Council liaison meeting minutes

9 August – Police newsletter (on website)

9 August – ERYC boundary briefing

19 August – ERNLLCA AGM 12 September 7pm

23 August – Council Tax Support Consultation

27 August ERNLLCA August Newsletter

3 Sept – Police Newsletter (posted onto website)

3 Sept – ERNLLCA Finance Training

3 Sept – Parish & Town Councils JLAF 18<sup>th</sup> September