

TO ALL COUNCILLORS
YOU ARE HEREBY SUMMONED TO THE ANNUAL MEETING OF BOYNTON
PARISH COUNCIL

To be held on Wednesday 13th May 2026 at 7.30pm

At Boynton Village Hall, Main Street

THIS IS AN OPEN MEETING AND MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO
ATTEND

IT IS POSSIBLE THAT THIS MEETING MAYBE RECORDED AND/OR FILMED

AGENDA

- 1. To receive nominations & to elect a chair**
- 2. To receive Acceptance of Office from the Chair**
- 3. To receive apologies**
- 4. To receive nominations & to elect a Vice Chair**
- 5. To receive report from the Chair**
- 6. To receive any Declaration of Pecuniary or Non-Pecuniary Interest**
- 7. To agree minutes to the meeting held Monday 16th March 2026**
- 8. Report from Neighbourhood Police Team (work commitments permitting)
(up to 10 mins)**
- 9. To agree opening the meeting to**
 - a. members of the public**
 - b. Ward Councillors****(up to 15 mins)**

(No resolutions will be made on points raised that are not otherwise on the agenda, items may be placed on a future agenda)
- 10. To agree 2 councillors as ERNLLCA representatives**
- 11. To review Personnel Committee members**
- 12. To confirm the bank signatories (Unity Trust Bank & Hinkley and Rugby Building Society) & agree any changes required**
- 13. To review the following & adopt any changes if required**
 - a. Financial Regulations**
 - b. Standing Orders**
 - c. Code of Conduct**
- 14. To review Asset Register**
- 15. To note the Clerks report**

16. Finance

- a. To note payments made under payment schedule 1 (ex VAT) 2025/26 – Bank charges February £7, Village Hall rent £180, ERYC Grit/Salt bins £165
- b. To examine & sign payments sheet 2025/26
- c. To examine & sign bank reconciliation for 31st March
- d. To note clerks salary payment Q4 2025/26
- e. Review budget spent 2025/26
- f. To note payments made under payment schedule 1 (ex VAT) 2026/27 – Openstrike (domain) £40, ERNLLCA membership £194.46, Bank charges March £7, Elkerlodge Services Ltd £125
- g. To approve Clerks expenses £48.91 (Stationary £23.91, Working from home £15, Mobile phone top up £10)
- h. To agree to pay clerk March overtime 6 hours, April overtime 5.5 hours

17. Annual Governance & Accountability Return 2025/26

- a. To receive Internal Auditors report & note any actions required
- b. To agree & sign annual governance statement section 1
- c. To agree & sign accounting statement section 2
- d. To sign notice of exemption statement
- e. To note dates of Notice of Public Rights
- f. To note other documents required as per Transparency code

18. To discuss & decide on grant application from Village Hall Committee

19. To receive an update & decide on actions regarding the Parish Council becoming Sole Trustees of the Village Hall

20. To note correspondence (emailed to Councillors prior to the meeting, not covered by agenda items above) & any actions required

21. To confirm the date of the next meeting and receive any agenda items

Monday 20th July

Future meeting dates agreed as - Monday 21st September, Monday 16th November, Monday 18th January 2027, Monday 15th March 2027 & Monday 17th May 2027

22. To consider excluding the press and public due to the confidential nature of the business to be transacted

23. Staffing matters – outgoing clerk (expenses, May hours & holiday pay etc)

24. To formally agree the employment of the new clerk/RFO

Signed

Date: 5th May 2026

R Jackman

Clerk to the Parish Council

Correspondence (9th March to 5th May)

31st March – ERNLLCA March newsletter

5th May – ERNLLCA April newsletter