

## **TO ALL COUNCILLORS**

**YOU ARE HEREBY SUMMONED TO A MEETING OF BOYNTON PARISH COUNCIL**

**To be held on Monday 20<sup>th</sup> November 2023 at 7.30pm**

**At Boynton Village Hall, Main Street**

**THIS IS AN OPEN MEETING AND MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND**

**IT IS POSSIBLE THAT THIS MEETING MAYBE RECORDED AND/OR FILMED**

### **AGENDA**

- 1. To receive apologies**
- 2. To receive any Declaration of Pecuniary or Non-Pecuniary Interest**
- 3. To agree minutes to the meeting held Monday 11<sup>th</sup> September 2023**
- 4. To agree opening the meeting to Ward Councillors and members of the public**
- 5. Matters arising (for information only)**
  - i. VAT refund**
  - ii. Grindale Aerodrome**
  - iii. HMRC/PAYE**
- 6. To discuss correspondence regarding speed limit on B1253 outside Boynton Primary School**
- 7. To discuss the recent flooding in the parish and agree the emergency expenditure**
- 8. To discuss and agree any actions from resident letter**
- 9. Planning**
  - i. To ratify comment submitted for planning application 23/01852/PLF Cottage Farm, Main Street YO16 4XJ – Temporary siting of a container and trailer and erection of a log store**
  - ii. To agree comments to be submitted for application 23/02973/VAR Cottage Farm, Main Street YO16 4XJ – Change in conditions**
- 10. Correspondence for discussion, consideration and response, if required (emailed to Councillors prior to the meeting), not covered in this agenda (see list attached)**
- 11. To receive a report from Cllr Emms regarding the ERNLLCA training**
- 12. To agree the Terms of Reference for the Personnel Committee**
- 13. To consider and adopt the following policies**
  - i. Data Protection Policy**
  - ii. Document Retention Schedule**
- 14. To note old documentation to be archived at ERYC Treasurers House, Beverley**
- 15. To discuss and agree question to be submitted to ERYC Overview and Scrutiny Committee**

**16. To authorise the clerk to obtain quotes for the annual insurance policy (renewal date 1 January 2024) and agree that if a comparative cheaper policy is available then to change company**

**17. Finance**

- i. To agree payment schedule 1
- ii. To agree receipts and payments
- iii. To agree bank reconciliation
- iv. To receive budget review

**18. To confirm the date of the next meeting and receive agenda items for that meeting**

**19. To consider excluding the press and public due to the confidential nature of the business to be transacted**

**20. To confirm the appointment of the Clerk following probation period**

**21. To discuss and agree moving the clerks salary to the NALC salary scale points**

**22. To note and agree this year's pay award to the Clerk**

Signed

Date: 14.11.2023

*R Jackman*

*Clerk to the Parish Council*