

COUNCILLORS
YOU ARE HEREBY SUMMONED TO THE
ANNUAL MEETING OF
BOYNTON PARISH COUNCIL

ON MONDAY 20th MAY 2023 at 7.30pm at Boynton Village Hall

THIS IS AN OPEN MEETING AND MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND

IT IS POSSIBLE THAT THIS MEETING MAYBE RECORDED AND/OR FILMED

AGENDA

1. To receive nominations and to elect a Chair
2. To receive Chair's declaration of Acceptance of Office
3. To receive apologies
4. To receive proposals and to elect a Vice Chair
5. To receive chair's report
6. Review of delegation to committees and member responsibilities
7. To review council policies, procedures and documentation
 - a. Finance Regulations
 - b. Standing Orders
 - c. Financial Risk Assessment
8. To review Councils Asset Register
9. Declaration of Pecuniary or Non-Pecuniary Interest
10. To agree minutes to the meeting held 25th March 2024
11. Meeting opened to the floor for public participation and Ward Councillors report
12. To receive the Clerks report
13. To note correspondence (listed below)
14. To discuss and agree the future of speedwatch in the village
15. To discuss and agree the clerk to have the laptop serviced or to source new one
16. To discuss and agree clerks home working allowance payments
17. Finance
 - a. To examine and sign year ending 23/24 receipts and payments
 - b. To examine and sign year ending 23/24 bank reconciliation
 - c. To examine and sign receipts and payments to date
 - d. To examine and sign bank reconciliation to date
 - e. To approve payments under payment schedule 1

- f. To approve Clerks expenses
- g. To receive Internal Auditors report
- i. To agree & sign AGAR annual governance statement section 1
- j. To agree & sign AGAR accounting statement section 2
- k. To sign notice of exemption statement from PKF Littlejohn
- l. To note dates of Notice of Public Rights

18. To discuss and agree meeting dates – suggested dates for bi monthly meetings are July 15th, September 16th, October 18th, 2025 January 20th, March 17th and May 19th
or suggested dates for quarterly meetings - August 19th, December 16th and 2025 March 17th and May 19th

19. To confirm date of the next meeting and receive any agenda items

Signed

Date: 14.05.2024

R Jackman

Clerk to the Parish Council

3 April - Bridlington Police Newsletter (placed on website)

9 April - ERNLLCA meeting for East Riding District Committee on 18 April on zoom

9 April - ERYC Standards Committee Agenda for 17 April

16 April - ERYC TTRO for part of Main Street, road closure 3-6 June (placed on website)

19 April - ERNLLCA speakers for meeting held 18 April at district meeting

23 April - ERYC Anti-social Behaviour Report

1 May - Bridlington Police Newsletter (placed on website)

1 May - ERNLLCA Finance courses

10 May – ERNLLCA Newsletter

13 May – Town & Parish Council Liaison Meetings Invitation